

ACS IL Sections State Fair Committee July 29, 2006 Meeting

The planning committee had a conference call Saturday, July 29 at 2 pm. Cherlyn Bradley, Steve Hughes, Chantel Kamm, Milt Levenberg, Avrom Litin, Woonkie Paik, Marsha Phillips, and Frank Salter participated.

State Fair Info - Cherlyn reported that we received the fair tickets and parking passes yesterday and that the Chicago Section's office manager will mail them to the volunteers Monday, July 30. The tent rental check (final payment) with a copy of the tent rental contract was mailed to and received by Frank. *Frank will give the check to the tent guys on the 9th when he's at the site to oversee the tent's set-up. We did receive the donation for the tent from Mary LeFaivre's East Central Illinois section. Thanks Mary!

Volunteers - To date, we have 25 volunteers. A list of volunteers for each day/time slots is needed for the white tent binder we have at the front of the tent. We also use these sheets as check-in sheets for the volunteers. Cherlyn will put together these sheets. The volunteers' T-shirts are ready and are in Fran's possession.

Storage Locker - The tent furnishings will be brought in and arranged August 10th (the day prior to the opening of the fair). Steve Hughes will have a truck available. *Frank, Harsh, Steve, and Marc Klingshim are scheduled to be there for the Thursday morning to help transfer materials from the storage locker to the tent. *Frank indicated that he plans to get to the tent around 10 am.

Steve and Harsh will also bring tent stuff that was shipped/stored at their facilities.

*Someone (Cherlyn or Chantel) should contact the new volunteer, Marc Klingshim, regarding what time to get to the tent so he doesn't get there at 9am and wonder where everybody is.

{Note: Cherlyn informed Marc}

Fran, Cherlyn, Marsha, Avrom, and Milt plan to arrive during the afternoon to help set up the tent furnishings.

Budget - Marsha emailed the latest income and expense information to everyone prior to the conference call. Good news - We recently received \$1,051.50 from the East Central IL Section via Mary; \$1,000 from Abbott via Milt's online application; \$1,000 from BP via Avrom; \$500 from NorthStar Credit Union via Cherlyn; \$250 from the IL Heartland Section via Steve; \$100 from Northup RTS via a combination of efforts by Marsha, Milt, and other Chicago section solicitation; \$100 from a lawyer Milt knows; and \$40 from Milt using the PayPal system that is up and running.

Excluding expenses, to date, there's about \$4,675 available as working funds. Keep in mind that there are still several expenses not on the ledger yet!

Cherlyn has contacted Chong's wife to check with him regarding a donation from the Rock River section. There was an email note indicating that he is checking with their treasurer.

Publicity/Advertising - Marsha reported that our group has been approved to participate in Carson's Community Day in Aurora on November 11 to raise funds for the State Fair project. For each coupon book we sell (either on November 11 or prior), we get \$5. This will help this next year's State Fair project's funding.

Frank indicated that several visitors to the tent asked about the "tube demo" and if he was willing to sell them. We can't sell anything within Conservation World. However, Milt indicated he can set up some information on the website.

Teachers' CD - Milt is finalizing the sponsor's list and will see what other written permissions he has received to reproduce PDFs. To date, PDFs of the safety literature and of Project SEED brochure are on the CD. Marsha is still waiting for explicit written permissions for us to reproduce ChemMatters and NCW flyers. *Cherlyn indicated that a special thanks to the Dept. of Natural Resources/Terry Beard needs to be included in the sponsors' list. She will send wording to Milt. *Milt says he plans to finalize the master disk Thursday and get it over to Avrom to start making the copies.

Tent Furnishings - Cherlyn reported that two more strings of patio/gazebo lights have been purchased, along with

extra bulbs. Other items secured include three more pedestal-type fans, the jellybeans (individually wrapped), and a 2.5' stepladder. We won't know whether DNR has given us a water dispenser until we get there. Fran did ask for one via the contract.

Milt indicated that the stepladder will not be tall enough for putting up the lights. We may have to purchase a taller ladder in Springfield.

Milt said that someone told him about a reasonably priced air conditioner (less than \$500). With the group's permission, he would check at Home Depot, etc. The group gave the go-ahead.

We also discussed other ways of cooling the tent, e.g. aluminum reflector. Chantel suggested that the reflector idea would be more energy efficient.

Promo and raffle items - Cherlyn reported that Fran has obtained the 200 water bottles imprinted with "Got Slime", our name, and URL. Fran will absorb the cost of the bottles this year. She has also nearly completed the t-shirt pins.

Marsha indicated that she ordered nine moles to be raffled to the teachers. While the committee at the last meeting had agreed to use the bottles instead of the moles as the raffle gifts, there was discussion and consensus to give away one mole per day to the first teacher that signs up. If several teachers show up at the same time, the first signer gets the mole and the others get laminated periodic tables.

Demos & Hands-On - Frank reported that he and Jackie Stewart met and discussed the demos. They have two or three new demos and have modified a couple of the other ones. *The descriptions of the new demos still need to be sent to Milt for the CD. Frank couldn't find the empty felt-tip containers from Sanford. Some other suggestions were made regarding improving the invisible writing activity. Frank also said that new demos will be a bubble maker at the front of the tent and a simple Soxhlet extraction using water and food coloring.

AV/Chemistry Quiz - Milt said that, based on the money in the budget, he has purchased a 19" flat-screen LCD monitor.

Woonkie has sent Milt some chemistry quiz questions. *Milt will try to set the quiz up so that there are levels of difficulty.

Display Boards and table materials - Cherlyn has obtained most of the items. BP's graphics department laminated the new posters.

Housing - Milt has put up on the website a camping site where he will be staying. Woonkie sent in additional hotel information and is also on the website.

New Business - Marsha reported that NCW says they will give us free "thank you" plaques for the volunteers. She will ask Milt or Chantel for a list of the volunteers.

Other item - It was brought up that it would be helpful to have on the website a map showing where the tent is within Conservation World and directions on how to get to Conservation World. *Milt will put the information on the website.

Meeting adjourned 3:25 p.m.

SEE YOU AT THE FAIR!

Cherlyn

*Action items are highlighted in blue and have an asterisk.